

adopted 4/15/15

**Minutes of the Oglethorpe County Library
Board of Trustees Meeting
January 21, 2015**

Present: Chair Jean Westmacott, Kate DeWolf, Katie Baldwin, Alice Hughes, Phyllis Jackson, Brenda Moody, Tom Gresham, Bill Cabaniss, Outreach Librarian Lorena Gay-Griffin, Branch Manager Tiffany Speed, ARLS Director Kathryn Ames

Members Not Present: Miriam Shook, Howard Shapiro

Call to Order: Jean Westmacott

Public Comments: Jean announced that a new Director for the library system had been chosen and the Regional Library Board offered the position to Valerie Bell from Ocean County, NJ. She will be at the next quarterly meeting.

Approval of July 2014 Minutes: Motion by Tom Gresham 2nd Phyllis Jackson

Branch Manager's Report: Please see attached Branch Manager Report.

Regional Reports: Mrs. Ames thanked everyone and wondered where 41 years had gone, stating that part of the fun she had was working with the contractors on the building project for the Oglethorpe County Library.

(Green Sheet) Mrs. Ames reported that we were at 50% of our fiscal year and that since the BOE runs on a fiscal year that begins on July 1st and the BOC runs on a calendar year that begins January 1st there are some things in the budget that reflect the real figures. She stated that everything looks good on revenues, but that BOC is a little behind as they approved a 1% increase this year and as we move through the year, they will catch up, and we will actually be ahead of 50%. She also stated that everything looks good under expenditures except the telephone which will be reimbursed 80% by the e-Rate grant that will be coming in later this year. E-rate also pays for the broadband service for the computers that goes through the state library that is reimbursed back to us for the exact amount of the expense. She did want to point out to members that federal funds are great and important and that those funds are through these e-Rate services. She also stated that so far we have not needed to move money from the reserve account this year and will wait until the expenditures exceed the revenues before transferring any money. She indicated that the gift account was at \$500.00 and due to the requirement of the auditor, they reserve one month operating expense and holds funds for Tiffany's accrued vacation hours that is also reported in the reserve account funds.

Lorena reported the results of the customer satisfaction survey which included the results of 50 surveys by current library users who 71% rated the library's customer service as excellent and 29% as good. She indicated that the satisfaction with the library hours even with the recent reduction in open hours was high. She did report that she found it surprising that the patrons chose borrowing downloadable books and audiobooks the least important while all other library patrons in the region reported it much higher on the list. She also addressed what patrons would like to see with increased funding which would include more books and DVDs, longer hours, and more staff, pointing out that one patron even commented on "often times I see employees here trying to do 3 or 4 things at once. More employees are needed so that more services could be offered". She also reported that patrons appreciate having the library resources here locally instead of having to travel into Athens.

Mrs. Ames told Board Members that next Thursday, January 29, 2015, will be hot dog day at the capital, which is our opportunity to advocate for libraries. She did mention that most importantly here is the MR&R grant which is a several thousand dollar matching grant that would replace the lighting fixtures with LED lights and

repair the columns out front and we currently have a request for the approval. Also, she indicated that we received about \$4,500.00 per county to purchase computers which is something else that we would like to see continued or even increased. She then told members that another thing she would like to see us get back to is that the law says of .35¢ per capita for purchasing materials because we need money for new books because without the friends we would not have any new books on our shelves and patrons are reporting on the satisfaction surveys that the books are looking old and unused because they are old and outdated. She once again encouraged all members to pick up the phone, send an email, and travel to the capital. Mrs. Ames stated that a car will be leaving from the Athens branch for hot dog day if anyone on the Board would like to carpool to speak with legislatures because it makes a difference and they do listen. A list of representatives along with contact information was handed out to all members of the Board.

FY2015 Budget: Motion by Tom Gresham, 2nd by Kate DeWolf and all were in favor.

Friends of the Library Fall Pledge Drive: Tom reported that late last summer/fall, all Friends & Board Members were encouraged to donate or raise at least \$100 towards the pledge drive that would run through the end of 2014. He reported that it was very successful especially with the fundraiser held by Linda Helmy that raised over \$1,100.00 with the total raised was \$5,618.00 and that they will be writing a check in the near future. Jean explained that this money could be used for certain types of expendable things to purchase things such as supplies, computer supplies, and circulation materials. Phyllis inquired as to if and when another drive would be scheduled and the idea of Spring/Summer of 2016 was thrown out as an idea although the Friends have not voted on or decided anything about another pledge drive or how the current funds raised will be spent. Tom also reported that Friends decided to have the annual book sale the first week in October and a new President was elected, Lamara Martin.

Board Vacancy: Jean reported that Donna Boggs resigned due to her work schedule. Her position is appointed by the Board of Commissioners and she has spoken with Commissioner Pittard. He will advertise the vacant position. Tiffany has posted signs here at the library announcing the vacancy.

Book Donations: Jean reported that Jessica Colquitt has been wonderful about writing articles about the pledge drive in the paper and that she is always open to ideas for articles. She also indicated that these articles have resulted in two phone calls, one from an individual who have offered donate a large amount of books from his personal book shelves, mostly non-fiction, and from a lady with the Elk's Club who offered leftover books from their previous book sales since they will no longer be offering book sales. She told them both that we were very limited in storage space and that she would set up a time to go through them. Mrs. Ames did indicate that while we do accept all book donations that the books do have to meet a certain criteria for currency and condition because there is nothing worse than spending the dollars to process them and then finding the information is too far outdated. She also stated that non-fiction books need to be up to date, that we never want out of date science or medicine books.

Jean also spoke with two individuals who are willing to set up sites for the library's book exchange program. Rachel Winkle is willing to take part of her store in Maxeys and set up a spot for the exchange, however there may be another site in Maxeys that would be better suited. She also indicated that an offer in Arnoldsville at Railroad 3 had been made. Jean also is trying to find locations in Philomath and Sandy Cross, but right now she just does not know of any place. She also stated that if any members know of locations in the outside communities to let her know so that they can explore those opportunities. She will be approaching the Friends for some money to build book shelves or book boxes for the book exchange locations. She also asked members to think about a name for the project so that it can be adopted at the next meeting.

Board Photo: Photo was taken of the Board to be submitted to Oglethorpe Echo.

Next Meeting: Wednesday, April 15, 2015

Adjournment: Bill Cabaniss made motion, 2nd by Tom Gresham and meeting was adjourned.

approved 7/15/15

Oglethorpe County library Board Meeting
Minutes from April 15, 2015

In attendance: Valerie Bell, Tom Gresham, Howard Shapiro, Lorena Gay-Griffin, Phyllis Jackson, Miriam Shook, Anita Turenne, Lamara Martin, Bill Cabaniss, Alice Hughes, Jean Westmacott, Katie Baldwin, Seavy O'Neal

The meeting was preceded by a Welcome Tea for the new Athens Regional Library Director Valerie Bell.

There were no public comments.

Lamara Martin gave a report on the **Friends of the Library**. The Friends elected new officers. Lamara will serve as President; Anita Turenne will serve as Vice President; Bob Henkel will serve as Secretary; Travis Perkins will serve as Treasurer.

Tiffany Speed presented her **Branch Manager's report**.

Valerie Bell introduced herself.

Lorena Gay-Griffin shared the third quarter budget and branch statistics. She also spoke about Paxen Learning Corporation offering GED classes at the library, beginning in late August.

In **Old Business**, Jean Westmacott spoke about the Maintenance, Renovation and Repair (MRR) grant. LED lights have not been installed; T-8 lights were installed instead. They are not as expensive as LEDs, but still save energy. Roof repairs are in progress. The pillars have not been addressed. MRR money remains if the county is willing to match it at 50%.

Jean spoke about visiting Hotdog Day at the Georgia State Capital. She shared that she had found 2 sites, one in Maxeys and the other in Arnoldsville for interior book exchanges. She announced a board vacancy and there was some discussion about who might be asked to fill it.

In **New Business**, Seavy O'Neal presented his Eagle Scout project that will include building Outdoor Book Exchange boxes. There was discussion about where to place them. Tom Gresham made a motion that they be placed in Philomath, Sandy Cross, and Vesta or Veribest. Howard Shapiro seconded the motion. All voted in favor.

The FY16 budget was discussed. Phyllis Jackson made a motion that the Executive Committee meet to discuss it further. Bill Cabaniss seconded the motion. All voted in favor.

July meeting date will be July 15, 2015.

There was a motion by Tom Gresham to adjourn. Howard Shapiro seconded the motion. All voted in favor and the meeting was adjourned.

Oglethorpe County Library Board Meeting- Minutes from July 15, 2015

Board members in attendance: Bill Cabaniss, Tom Gresham, Kate DeWolf, Alice Hughes, Howard Shapiro, Frances Hansford, Miriam Shook, Katie Baldwin, Lamara Martin, Brenda Moody, Phyllis Jackson

ARLS Staff Members: Valerie Bell, Lorena Gay-Griffin

Members of the public: Seavy O'Neal

Meeting was called to order. Bill Cabaniss motioned to approve the minutes from the last meeting, second by Miriam Shook. Motion carried.

No public comments were made at this time.

Update from the Friends of the Library, made by Lamara Martin.

- The Friends feel that the library is unlikely to see additional funds from the BOC, so we will need to rely on the Friends for money. They feel that holding the pledge drive every other year will be a good option.
- The Friends have purchased a needed vacuum cleaner for the OC Library.
- Past revenue: \$3200, expenditures \$6200. Reserve contains appx \$10,800.
- The Friends voted to donate \$2500 worth of books for circulation.
- The next meeting will be held on the last Monday of August, they would love to see more people from the library board attend and would appreciate suggestions for fundraising.

Public Comments- Seavy O'Neal arrived and provided an update on his Eagle Scout project. He is currently awaiting a meeting with supervisors in the Boy Scouts program to officially approve his project, then he can begin. Current plan includes 3 "little libraries". The Scouts have rules about soliciting donations that Seavy will need to be mindful of. Lorena Gay-Griffin will forward any offers for donations of materials from board or community members to Seavy.

Branch Manager's Report- Lorena Gay-Griffin

- Year end budget: slightly over in staffing costs
- Circulation statistics were shared; electronic material usage has increased, traditional materials usage has declined.
- The summer reading program has been successful. Adult reading program participation has been up, likely due to the quality of the prizes and the fact that the library has added many new books to the collection.
- Our recently hired Teen Coordinator has left, another has been hired (Gretchen) and is working on programs.
- The OC Library will have tables at the OCPS and OCES open houses.
- We received donations from Cobbs (\$2000) and the Board of Education (\$250).

Regional Report- Valerie Bell

- ARLS will be conducting an advocacy campaign entitled "Reimagine Your Library", intended to raise awareness of public libraries. The campaign will utilize radio, billboards and local announcements.
- ARLS will be asking for monetary contributions (even if small) from each of the library branches, since it's important that it be represented as a concerted effort by the regional library system.
- The campaign will be identifying and recognizing local heroes and featuring them on "READ" posters in the local area.

Old Business

- Jean and Richard Westmacott have shelves ready to be installed at the "book exchange" locations, as soon as possible. Locations will be in Maxeys (lobby of the PO), Arnoldsville (RR#3), and Sandy Cross.
- The board voted on a name for the program; "Free Book Exchange, sponsored by the Oglethorpe County Library" and additional sponsors where appropriate.
- The BOC has approved Frances Hanford's application and she is attending her first meeting today. Welcome, Frances!
- Motion is made by P. Jackson to begin the application process for Mary Frey, second by B. Moody. If approved, Mary will be "in reserve" in case a spot on the board becomes available, unexpectedly.
- The library will be assuming responsibility for paying the power and sewer bills for our local branch. Any funds that are left over can be used by the local library branch, rather than returned to the county. This give us an incentive to be energy efficient and will hopefully save us money.
- Jean plans to continue making appearances at BOE meetings, possibly with Tiffany and/or Valerie. The purpose will be to keep the board updated on what the library is doing for school-aged children.
- Tom, Bill and Jean attended a seminar about the legalities/obligations of library boards.

New Business

- The Executive Board met to discuss budget options for our branch. Jean Westmacott, Tom Gresham, Bill Cabaniss and Kate DeWolf were in attendance. Our budget options were to ask for no additional funds; to ask for the \$348 increase to cover the state-mandated increase in the TRS; to ask for an additional \$348 plus another \$1916 for pay increases for the staff. We are waiting to hear which option is chosen by the BOC. A motion was made by Howard Shapiro to approve the budget that the BOC chooses, second by Brenda Moody.
- All library board members are asked to attend the next BOC meeting to show their support for the library.
- We need to create a nominating committee for Executive Committee member terms that will begin in January 2016. Jean Westmacott and Tom Gresham will serve on the committee as current and past chairs; Howard Shapiro and Brenda Moody have also generously agreed to serve. Jean is willing to serve another term as Chairperson.

Next meeting will be held on Wednesday, October 14th at 4:00 p.m.

Motion to adjourn made by Howard Shapiro, second by Phyllis Jackson. Motion carried.

Oglethorpe County Library

Mission Statement: *The mission of the Oglethorpe County Library is to encourage and support learning, literacy and leisure pursuits through a variety of media in an inviting and friendly environment.*

Oglethorpe County Library Board of Trustees

Agenda

October 21, 2015, 4:00 PM

Oglethorpe County Library

Call to Order

Approval of Minutes of the July 15, 2015 Board Meeting

Public Comments

Branch Report

Regional Director's Report

Friends of the Library Report

- a. FOL Fall 2015 Book Sale

Old Business

- a. Report on status of Strategic Plan
- b. Paxen GED Program
- c. Status of Branch Manager's return to work

New Business

- a. Vote on officers for Board of Trustees
- b. Municipality representation on the Library Board
- c. Roof Replacement
- d. Partnership with Oglethorpe County Parks and Recreation
- e. Georgia Council for the Arts grant

Adjournment

Next meeting: Wednesday, January 20, 2016, 4:00 PM at Oglethorpe County Library.

Oglethorpe County Library FY2015

Circulation

	FY 2008	FY 2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015
July	4,131	4,282	4,286	3,929	4,052	3,497	4,469	3,896
August	3,217	3,659	3,860	3,831	3,918	3,428	3,103	3,032
Sept.	3,225	3,578	4,439	3,738	3,831	3,461	3,795	3,333
October	3,567	3,795	4,055	3,420	3,558	3,624	3,909	3,336
November	2,867	3,439	3,769	3,210	4,337	3,549	3,474	3,080
December	2,451	3,501	3,374	2,696	3,401	2,643	3,531	3,485
January	3,179	3,657	3,659	3,763	3,321	3,584	3,400	2,886
February	3,262	3,435	3,298	3,437	3,622	3,007	3,288	3,465
March	3,543	3,699	3,621	3,920	3,488	2,802	3,668	3,325
April	2,925	3,201	3,208	2,845	3,128	3,106	2,995	3,116
May	4,343	3,869	3,026	3,406	3,790	3,556	3,153	3,284
June	4,216	5,133	4,231	4,676	4,286	4,703	4,096	4,435
TOTAL	40,926	45,248	44,826	42,871	44,732	40,960	42,881	40,673

Attendance

	FY 2008	FY 2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015
July	6,265	7,247	6,231	5,662	4,519	5,004	4,287	4,367
August	5,376	5,762	6,599	5,551	4,781	4,216	4,326	3,667
September	5,090	5,618	6,106	5,141	4,704	4,305	4,073	3,250
October	5,979	6,944	5,691	4,838	4,892	4,520	4,688	3,618
November	6,070	5,409	5,380	5,293	5,331	4,468	4,450	3,282
December	4,327	4,198	5,977	4,306	4,057	3,179	3,589	2,916
January	5,998	6,568	4,667	4,265	4,440	4,384	3,618	3,697
February	7,519	5,485	5,446	4,459	4,770	4,523	3,528	3,390
March	5,982	6,082	5,762	4,658	4,800	4,427	4,159	3,757
April	6,415	5,571	6,438	4,161	4,174	3,623	4,401	3,416
May	5,846	5,320	6,825	4,633	4,473	4,226	3,869	3,156
June	7,127	6,638	4,657	5,216	4,797	4,942	4,139	4,222
TOTAL	71,994	70,842	69,779	58,183	55,738	51,817	49,127	42,738

E-Books

	FY2011	FY2012	FY2013	FY2014	FY2015
July		13	46	85	53
August		14	21	47	44
September		12	26	34	45
October		11	17	40	59
November		18	18	37	57
December		41	47	25	58
January	9	38	81	53	53
February	16	34	47	32	73
March	17	32	33	52	101
April	13	27	51	48	71
May	8	23	71	51	66
June	6	32	78	52	73
TOTAL	69	295	536	556	753

Audiobooks

	FY2011	FY2012	FY2013	FY2014	FY2015
July	37	36	52	59	77
August	41	30	29	35	101
September	41	50	17	29	97
October	39	34	36	57	107
November	42	28	12	44	87
December	33	19	19	59	77
January	30	34	37	46	52
February	19	25	30	64	50
March	30	27	20	82	74
April	36	30	47	94	67
May	36	36	73	111	61
June	39	40	53	96	65
TOTAL	423	389	425	776	915

Computer Use

	FY 2008	FY 2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015
July	1482	2,497	2,210	1,974	1,627	1,651	1,301	1,488
August	1607	2,089	2,285	1,940	1,725	1,468	1,394	1,311
September	1594	1,881	2,154	1,895	1,609	1,327	1,300	1,589
October	2038	1,934	2,047	1,809	1,852	1,509	1,297	1,245
November	1774	1,829	1,919	1,576	1,603	1,307	1,152	828
December	1751	1,872	1,701	1,418	1,309	1,132	1,111	933
January	2099	2,096	1,925	1,490	1,381	1,402	1,177	1,035
February	1980	2,050	1,652	1,274	1,205	1,271	1,015	988
March	2039	2,011	2,005	1,557	1,252	1,195	1,302	1,023
April	2245	1,968	1,827	1,298	1,120	1,251	1,316	906
May	2287	1,739	1,695	1,454	1,198	1,214	1,104	928
June	2278	2,200	1,981	1,600	1,464	1,250	1,338	1,046
TOTAL	23,174	24,166	23,401	19,285	17,345	15,977	14,807	13,320

Library Cards Added

	FY 2008	FY 2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015
July					25	21	18	23
August					33	18	19	12
September					20	17	18	17
October					23	17	13	17
November					14	11	10	13
December					18	11	14	9
January					24	18	7	15
February					17	16	20	8
March					15	17	17	16
April					27	23	13	37
May					48	29	15	21
June					35	46	48	35
TOTAL					299	244	212	223

**Oglethorpe County Library
Athens Regional Library System
Strategic Plan 2014-2019 Report**

SERVICE RESPONSES

1. Creating Readers: Family Literacy

Family and caregivers will have programs and services designed to ensure that children will enter school with skills to support educational success, and that all family members will continue to read throughout their lives.

Goal 1: Oglethorpe County children and their families, caregivers, and community agency staffs will be offered library collections, programs, and resources to facilitate the development of early literacy and learning.

Objective 1: The Library will develop intergenerational programming that supports children and families and helps create community.

Objective 2: The number of literacy and family programs presented in Oglethorpe County will increase 2% each year for the next three years.

Objective 3: The number of preschoolers attending public library programs in the County will increase 2% each year for the next three years.

- Attendance by preschoolers at library programs rose from 754 in FY14 to 841 in FY15, an increase of 11.53%.

Goal 2: Students in Oglethorpe County will have access to library resources and programs, which will help them succeed in school.

Objective 1: Circulation of children's and teen materials will increase 5% over the next three years.

- Circulation of children's materials rose by 806 (5.79%), from 13,917 in FY14 to 14,723 in FY15.

Objective 2: The library will offer outreach programs in the public schools

- During FY2015, staff visited the public schools almost every Friday. Since the end of the 2014-15 school year, the branch manager has been on leave, plus the children's assistant has taken a second part-time job and now works on Fridays. We have not done this weekly outreach during the current school year. The library did set up an outreach booth at orientations at all four of the Oglethorpe County Public Schools this August.

Objective 3: The number of students using the library's in-house and online information resources will increase 5% by the end of 2017.

- During FY2015, electronic databases were accessed 4524 times, predominantly by students.

Goal 3: Parents with children in Oglethorpe County will have access to library materials useful for enhancing parenting skills and encouraging literacy.

- The Oglethorpe County Library has a grant-funded parenting collection, which is housed in the children's area.
- This fiscal year, the Libri Foundation donated over \$1000.00 of children's materials, one third of which were science related, to the children's collection at Oglethorpe County Library.
- Branch Manager and Assistant Director for Regional Services have been in conversation with the director of Oglethorpe Family Connections to discuss possible partnerships.

2. Connect to the Online World: Public Internet Access and Information Literacy

Residents will have reliable, high-speed access to the digital world, with no unnecessary restrictions, to ensure that everyone can take advantage of online resources and services. They will have assistance for gaining skills to search for, locate, evaluate, and effectively use online information to meet their needs.

Goal 1: The community is served by library-provided high-speed, consistent access to the digital world.

Objective 1: Bandwidth available for public use at the library will be increased from the current amount (less than 5MB per second) to at least 50 MB by the end of 2014.

- This was accomplished in July 2014, with an upgrade to a fiber optic connection.

Objective 2: Patrons will have access to updated public computers.

- During FY2015, eight computers were replaced. Of those replacements, four were new and four were used but newer than existing computers. All software is routinely kept up-to-date.

Goal 2: Patrons will have access to computer training opportunities each year through 2019.

Objective 1: The library will expand the number of computer training opportunities for the public by adding instructor hours. (When funding is available).

- With the resignation of the computer assistant, organized computer training ceased at the Oglethorpe County Library. We have scheduled the mobile computer lab through the NE Georgia Regional Commission on a few occasions, but attendance has been poor.

Objective 2: At least 120 patrons will take advantage of computer training opportunities each year through 2019.

- Computer training is offered one-on-one, however classes have ceased for the time being.

3. Stimulate Imagination: Reading, Viewing, and Listening for Pleasure

Residents who want materials to enhance their leisure time will find what they want and will have the help they need to make choices from among the options.

Goal 1: Oglethorpe County residents will recognize their public library as the best source in the community for locating materials to enhance leisure reading, viewing and listening.

Objective 1: Circulation and/or in-house use of fiction library materials (for all age groups combined) will increase an average of 2% per year for the next three years.

Objective 2: Participation in the library's Summer Reading Program will increase 2% each year for the next three years.

- Participation in the Summer Reading Program for FY 2015 was 2657.

Objective 3: By 2017, 90% of library patrons surveyed will report that they were able to locate something to read, view, or listen to when visiting the library.

- The October 2014 Customer Satisfaction Survey showed that 100% of those surveyed reported they were able to locate something to read, view, or listen to when visiting the library.

Goal 2: Oglethorpe County Library patrons surveyed will have opportunities to learn about new reading, viewing, and listening options and to share reading experiences with others.

Objective 1: Participation for library-sponsored book discussions (live and/or online) will increase by 5% by the end of 2017.

- Eight adult book discussions were held during FY2015, with approximately 55 in attendance. The first teen book discussion will be held this month.

Objective 2: At least 80% of patrons participating in library-sponsored book events will indicate on evaluations that they found the events relevant and/or beneficial.

Objective 3: The number of patrons receiving reader's advisory assistance from library staff or from the library's online resources will increase 2% each year for the next three years.

Goal 3: Increasing numbers of Oglethorpe County residents will learn about and benefit from library outreach efforts.

Objective 1: At least ten new patrons will be registered for library cards off-site annually

- Staff attended the Kindergarten Round-Up at Oglethorpe Elementary, registering 15 new patrons in Spring 2015. Staff also attended Open House events at the schools and registered 8 new patrons in August 2015.

Objective 2: At least 20 patrons annually will take advantage of deposit collections of books made available off-site by the library.

Objective 3: At least 20 hours annually will be registered by library volunteers at off-site events or other outreach initiatives.

- This year, the Friends of Oglethorpe County Library set up information booths at the Seed Swap, Heritage Day, Community Day, Razzamatazz, and the Oglethorpe Fresh Benefit. The total number of volunteer hours donated to these events was 140 hours

4. Satisfy Curiosity: Lifelong Learning

Residents will have the resources and opportunities they need to explore topics of personal interest and continue to advance knowledge and skills and to learn throughout their lives.

Goal 1: Individuals in Oglethorpe County will have access to materials and resources for educations, parenting, and life enrichment materials and resources.

Objective 1: Circulation of non-fiction materials will increase 2% each year for the next four years.

Objective 2: The library will explore and test circulation of at least two new materials formats by the end of 2019.

Objective 3: By 2016, the library will develop, and make available online, an updated referral database of community services available to Oglethorpe County residents.

Goal 2: The library will provide learning opportunities and programs for adults that stimulate intellectual growth, remember history, examine the changing world, and look to the future.

Objective 1: At least 100 people will participate in library-lead book discussion groups each year through 2019.

- This year, approximately 55 people participated in book discussions.

Objective 2: At least 200 people will participate in library-provided programs for adults each year through 2019.

- A GED course will be offered onsite Jan-Feb 2016.
- The library is applying for a Vibrant Communities arts grant from the Georgia Council for the Arts, which will fund art programming during 2016, if awarded.

Objective 3: At least 12 people per year will receive training or special assistance with genealogy or local history projects.

- Athens staff presented two workshops on genealogy this summer. There were 16 in attendance

5. Strengthen Oglethorpe County Library's Capacity to Serve County Residents

The community will be served in sufficient facilities and by trained, innovative, and appropriately compensated staff, which works to meet the goals of this strategic plan and provide efficient, effective services.

Goal 1: Library staffing levels will be sufficient to meet the demands of the library's services.

- Library staffing levels are unchanged. There are 88 staff hours per week and the branch is open 48 hours. This means there are not enough staff members to keep 2 people in the branch at all times. It also means that outreach (such as visits to the schools) is very difficult.

Goal 2: Staff compensation levels will rise, resulting in less regular turn-over, re-hiring, and re-training.

- Staff compensation levels are unchanged.

Goals 3: Staff will be sufficiently trained to offer exemplary customer services and to carry out the goals, objectives, and activities outlines in this strategic plan.

- Training remains an ongoing issue, due to a lack of staff time. Service at the Oglethorpe Library is warm and attentive, however staff is not fully knowledgeable about services and technology. A new region-wide self-paced training program, "23 New Things," will be introduced for 2016.

Goals 4: Annual support from local government entities will increase.

- Government support remains the same.

Goals 5: The library will have sufficient space for presentation of library programs and an improved space for providing children's services.

- The meeting room and the children's area provide sufficient space for children's services.

Oglethorpe County Library Gifts

Beginning Balance FY2015	531.42
Gifts FY15	5,489.00
Gift Account Expenditures FY15	<u>(4,861.34)</u>
Current Balance in Gift Account	<u>1,159.08</u>

Reserve:

Fund Equity (Reserve) at 07/01/	23,507.39
Vacation Liability	-
Reserved for one month's operating expenses	<u>(7,471.75)</u>
Net Fund Equity (Reserve)	<u>16,035.64</u>